

Martin County Economic Development Authority (MCEDA)
September 12, 2011
Board Meeting Room

The meeting was called to order by Vice President Pierce at 5:18 p.m. Board members present were: Clark, Potter, Schmidtke, and Grupe. Absent Baarts, and one vacant position. Other present were: Bryan Stading, RCEF Director, Jon Herzog, Business Facilitator for Martin County and Scott Higgins, Coordinator.

Motion by Grupe, seconded by Clark to approve the agenda as presented. Carried unanimously.

Motion by Clark, seconded by Potter to approve the minutes of the August 1, 2011 regular meeting of the EDA. Carried unanimously.

Higgins presented and reviewed the CY2012 Preliminary EDA budget. Higgins stated that the total budget is \$115,516, with a tax levy of \$63,716 (which is a reduction from CY2011). A highlight of the budget is projected revenues 51, 800 from the SBDC for business facilitation services.

Stading and Herzog reviewed the monthly client report for August of a total of eleven (11) client sessions for a total of 49.7 hours.

Herzog stated that due to the “Red Folders” we have received thirteen (13) referrals, so this marketing tool does work. Herzog reminded the Board that the radio talk show still is going on and needed to have a couple of board members to speak on the next scheduled program. It was suggested to invite other local business leaders to speak on the program. It was suggested to have Mr. Joel Rabbe and/or Neil VanOhlen on the program.

Discussion ensued regarding the County Fair booth. Due to the many other activities going on the County booth, it was determined that the EDA may need to have its own booth next year.

Due to the resignation of Lawrence Sukalski, the Board needs to elect a new Board President for the remainder of the year. Pierce asked for nominations for Board President.

Clark nominated Chris Pierce as Board President; the nomination was seconded by Grupe.

Motion by Potter moved nomination cease and to cast unanimous ballot for Chris Pierce, seconded by Schmidtke. Carried unanimously.

Pierce asked for nomination for Board Vice President. Clark nominated Randy Grupe as Board Vice President, seconded by Potter.

Motion by Schmidtke that nominations cease and to cast unanimous ballot for Grupe as Board Vice President, seconded by Clark. Carried unanimously.

Pierce asked for nominations of Board Secretary/Treasurer.

Motion by Schmidtke to nominate Clark as Board Secretary/Treasurer, seconded by Grupe. Carried unanimously.

Pierce stated the need for a board member to fill vacancy left by Sukalski. Schmidtke responded that a number of individuals have been asked and will continue to seek a replacement.

Higgins presented a support letter, for the board's approval, to the South Central Minnesota Small Business and Development Center (SBDC) for submission of grant application to DEED for the business facilitation grant in the amount of \$189,000, in which the Martin County EDA is a collaborating partner and is projected to receive \$63,000 for FY12.

Motion by Potter, seconded by Grupe to approve and authorize the Board President to sign the letter of support and letter of understanding to the South Central Minnesota Small Business and Development Center (SBDC) for their grant application to the Department of Employment and Economic Development (DEED), which includes the Martin County EDA in receiving funds to assist business start-ups, existing businesses, outreach and other business client services for FY12. Carried unanimously.

Higgins presented the August 1, 2011-September 12, 2011 bills for payment.

Motion by Schmidtke, seconded by Grupe to approve payment of bills as presented for August 1, 2011-September 12, 2011 in the amount of \$9,542.93. Carried unanimously

The year to date financial reports were also presented and reviewed by the Board. No action taken.

The Board reviewed the following information in the board packets, which included the Martin County Leadership "Community Leadership" day agenda, Higgins reviewed the final DEED grant reimbursement request for FY11.

By consensus the next meeting date will be held on Monday, October 10, 2011, starting at 5:15 p.m. at the Courthouse (Fairmont).

With no further business to wit,

Motion by Schmidtke, seconded by Clark to adjourn. Carried unanimously. The meeting adjourned at 6:14pm.

Chris Pierce, President, MCEDA

Attest: Jerry Clark, Secretary/Treasurer