

Martin County Economic Development Authority (MCEDA)
August 2, 2010
Board Meeting Room

President Sukalski called the meeting to order at 5:07 p.m. Board members present were: Pierce, Boler, and Grupe. Absent: Pribyl, Schmidtke, and Clark. Other present were: Scott Higgins, County Coordinator and Bryan Stading, RCEF Director/Business Facilitator.

Motion by Grupe, seconded by Pierce to approve the agenda, with the addition for Consideration and approval for the Annual DEED Grant Application. Carried unanimously

Motion by Pierce, seconded by Boler to approve the minutes of the June 28, 2010 special meeting. Carried unanimously

There was not any Old Business

Stading reviewed the monthly client report for the month stating it was a busy month.

Schmidtke and Clark arrived at the meeting at 5:12 pm

Stading further stated that they are working with a start up in Career coaching business, new expansion of existing business in Fairmont. Continue to work with a property tax issue with a business in the county.

Stading stated the POET (Iowa-Emmetsburg) hosting an event coming soon regarding their cellulosic ethanol project.

Higgins informed the Board that one person from the county government was chosen to participate in the first Martin County Leadership program for this year. Jeanne Runge, who works for the Martin County Auditor/Treasurer's Office. Higgins stated that the EDA has provided for two scholarships to attend the Leadership program and requested that the EDA provide one scholarship to Ms. Runge in the amount of \$650. After further discussion,

Motion by Grupe, seconded by Pierce, to approve scholarship payment for Jeanne Runge (County Employee) in the amount of not to exceed \$650 for the 2010-2011 Martin County Leadership Program. Carried unanimously.

Stading presented and reviewed the DEED grant report for outcomes of the business facilitation program for the County. Stading stated that there were 103 sessions total for the grant year, 18 jobs were created, five (5) businesses started, five (5) businesses stabilized, and five (5) businesses expanded, and 30 clients were served through the program.

Stading provided a copy of resume for John Herzog, Business Facilitator for RCEF stating that Mr. Herzog will be assisting with business facilitation for Martin County and will be including Mr. Herzog in the agreement between RCEF and Martin County. Stading stated that by the next meeting, a revised agreement would be proposed to include the services of Mr. Herzog.

Higgins reviewed the application for FY11 Business Facilitation grant through DEED. Stating that the total budget for FY11 grant is \$126,000, DEED provides \$63,000 and the EDA is required to match the grant dollar for dollar. Also, Higgins presented and reviewed the scope of service proposal. After further discussion,

Motion by Grupe, seconded by Clark to approve the annual Entrepreneurial Grant Application to the Minnesota of Department of Employment and Economic Development (DEED); and to approve and authorize the Board President to sign the grant agreement between DEED and the Martin County EDA-IGNITE in the amount of \$63,000 for FY11; and to provide for the required grant match of \$63,000 through the Martin County EDA Fund; and to authorize the Lawrence Sukalski, MCEDA Board President or Scott Higgins, Martin County Coordinator to administer the grant and is authorized to sign off on the grant reimbursement forms and other documents required by the grant . Carried unanimously.

Motion by Schmidtke, seconded by Pierce to approve payment of the bills for July-August 2010, with exception of the County's HRA representative (Hovick) committee per diem not to be included with the EDA fund. Carried unanimously

Higgins reviewed the year to date financial reports to the board.

By consensus, it was determined to hold the next meeting on Monday, September 13, 2010 at 5pm. in the Board Room.

There were various reports shared by Board member of previous and upcoming events.

With no further business to wit,

Motion by Clark, seconded by Pierce to adjourn the meeting. Carried unanimously.

Meeting adjourned at 6:15p.m.

Lawrence Sukalski, President, MCEDA

Attest: Chris Pierce, Secretary/Treasurer