

**Martin County Economic Development Authority (MCEDA)**  
**September 7, 2010**  
**Board Meeting Room**

The meeting was called to order by President Sukalski at 5:12 p.m. Board members present were: Pierce, Schmidtke, and Boler. Absent: Pribyl, Clark and Grupe. Other present were: Scott Higgins, County Coordinator and Bryan Stading, RCEF Director.

Motion by Pierce, seconded by Schmidtke to approve the agenda. Carried unanimously

Motion by Schmidtke, seconded by Pierce to approve the minutes of the regular meeting held on August 2, 2010, with corrections. Carried unanimously

Stading reviewed the client report for August 2010 pertaining to business consultation services to individuals and small business needing business assistance. There were 10 sessions for a total of 40 hours.

Higgins reviewed the CY2011 preliminary budget for the EDA. Higgins stated that the due to meet the target levy established by the County Board, the EDA preliminary budget has been reduced by \$10,000. The revised preliminary expenditure budget is \$131,130 with tax levy of 68,130 and other projected revenue of \$63,000 (DEED grant) for total revenues of \$131,130.

Higgins presented the summary of the five priority areas established by the county board and staff during their recent strategic planning session held this year in July.

Higgins reviewed the consultant contract with RCEF stating that RCEF has added a business facilitator to their organization, Jon Herzog and is proposing to provide at least 30 hours of business consultation service per week to Martin County. The hourly rate of \$50 hour will not change. After careful review and consideration,

Motion by Pierce, seconded by Schmidtke, Be It Resolved that the Martin County EDA approves amending the service contract with RCEF to include Jon Herzog, employee of RCEF, to provide business facilitation services for Martin County; for 1,560 annual hours (30 hours per week average); at the existing rate of \$50/hour for services, effective September 1, 2010; and to authorize the Board President to sign the agreement. Carried unanimously.

Higgins presented the bills to be paid. After review,

Motion by Pierce, seconded by Boler to approve bills for September 2010, Carried unanimously.

Higgins reviewed the year to date financial reports to include trial cash balance, activity details (revenues/expenditures), and year to date budget report. Higgins reviewed information included in the board packets.

By consensus, the Board set the next meeting for Monday, November 1, 2010 at 5:15 p.m.

With no further business to wit,

Motion by Schmidtke, seconded by Pierce to adjourn. Carried unanimously.

Meeting adjourned at 6:16p.m.

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Lawrence Sukalski, President, MCEDA

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Attest: Chris Pierce, Secretary/Treasurer