

**Martin County Economic Development Authority (MCEDA)**  
**December 15, 2008, 5:00pm**  
**Commissioner's Board Room**

Meeting called to order by President Sukalski at 5:05pm Members present were: Clark, Pierce, and Boler. Absent were Kotewa, Grupe, and Schmidtke. Also present was Scott Higgins, Martin County Coordinator, and Bryan Stading, RCEF Business Facilitator.

Motion by Clark, seconded by Pierce to approve the agenda as presented. Carried unanimously.

Motion by Pierce, seconded by Boler to approve the meeting minutes for the November 3, 2008 Board meeting. Carried unanimously.

Stading introduced Kevin Lake, student at Mankato State University and new intern for RCEF. Mr. Lake will be learning and assisting in reporting and business consultation under the direction of Stading. Will also be assisting Martin County with projects as needed under the direction of RCEF. Stading stated that one of Mr. Lake's first priorities will be setting up the upcoming trade show to be held at the ALLTEL Center in Mankato called MARKETPLACE for Entrepreneurs to be held on February 23, 2009, 8:30am-4:30pm.

Clark inquired if Mr. Lake could begin putting together asset inventory of Martin County as well as develop a listing of names of individuals who may provide business coaching.

Stading responded in the affirmative.

Stading informed the Board that the Marketplace for Entrepreneurs event will have displays, training sessions, key note speakers, business resources for entrepreneurs and business folks to take part in. The event is open to the public and is free. Also, free both space for entrepreneurs.

Sukalski suggested that the EDA-IGNITE sponsor individuals to attend or provide booth space if they need it.

Stading stated that the both space for non-profit agencies is \$150 (option to add electrical outlet sources for \$30 each) and \$250 for Businesses. Discussion ensued on how the EDA-IGNITE could support the event. It was discussed the need to have EDA members to attend the event as well. After further discussion,

Motion by Clark, seconded by Sukalski to approve and authorize per diems for EDA Board member to attend the Marketplace for Entrepreneurs event on February 23, 2009 in Mankato, MN; and also approve expenditures up to \$2,500 for sponsoring of booth for local businesses and entrepreneurs in the Martin County area on a first come first serve

basis, advertising, and radio spots on KFMC/KSUM promoting the Event. Carried unanimously

Higgins reviewed the request for financial support from Stepping Stones Learning Center in Fairmont. Stepping Stones received a donation in the amount of \$5,000 from a local donor with the challenge brought to local businesses, community members, and organizations to match this amount. After discussion, no action taken by the Board.

Higgins stated that according to the MCEDA by laws and Enabling Resolution establishing the EDA, the EDA must present an annual report to the County Board of Commissioners on or before April 1 of each year including the EDA's previous year's activities and programs, receipts and expenditures the preceding calendar year, as well as future planned projects and activities.

It was determined that the President Sukalski and Secretary/Treasurer work on getting the report prepared and to present to the County Board of Commissioners at a later date.

Motion by Sukalski, seconded by Pierce to approve the bills for December 2008. All voting in favor. Motion carried.

By consensus, it was determined not to have a meeting in January and will be set at a later date.

With no further business to wit, Sukalski declared the meeting adjourned. Meeting adjourned at 6:25pm.

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Lawrence Sukalski, Chair, MCEDA

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Attest: Chris Pierce, Secretary/Treasurer