

**Martin County Economic Development Authority (MCEDA)  
Organizational Meeting Minutes #4  
August 27, 2007  
Commissioner Board Room**

The fourth organizational meeting of the Martin County Economic Development Authority (MCEDA) was called to order by Chairman Sukalski at 5:24 p.m. Those present were: Pierce, Boler, Kotewa, Sukalski, and Grupe. Others present were Scott Higgins, County Coordinator, Kylie Sarri, Sentinel Reporter

Motion by Schmidtke, seconded by Kotewa to approve the agenda. Carried unanimously

Clark arrived at the meeting.

Motion by Boler, seconded by Schmidtke to approve the minutes of the July 10, 2007, July 31, 2007, and August 6, 2007 meetings. Carried unanimously.

**OLD BUSINESS**

Higgins reviewed the proposal for Development of Entrepreneurs and Small Business in Faribault and Martin Counties to be presented to the Department of Employment and Economic Development (DEED)-Business and Community Development Division. After discussion and further review of the proposal, the Commission asked that copies be sent to Bob Gunther and Bryan Stading for review. Higgins will follow up. Higgins stated that the proposals are due to DEED by Friday, September 7, 2007. It was stated that at least there are two organizations known that have applied for this grant.

Motion by Grupe, seconded by Schmidtke, Be It Resolved that the MCEDA Board hereby approves and authorizes the Chair to sign the grant proposal for the Development of Entrepreneurs and Small Business in Faribault and Martin Counties; and that the required match in the amount of \$49,000 for the first year has been approved; and to the Department of Employment and Economic Development (DEED)-Business and Community Development Division. Carried unanimously.

Higgins reviewed each section of the proposed Bylaws for the operation of the MCEDA. There was much discussion of various revisions to the proposed Bylaws. By consensus it was determined that once the necessary revisions are made the final draft be considered for approval at the next EDA meeting.

The Board requested that staff find out whether or not the EDA would need to purchase its own insurance or be covered under the County existing coverage. Higgins will contact the Minnesota Counties Insurance Trust (MCIT) on whether coverage is extended to the EDA.

#### NEW BUSINESS

Higgins stated that the Business, Retention and Expansion (BRE) workshop will be held on September 19, 2007, 9am-2pm at the Southern Minnesota Education campus-Large meeting room. The workshop is conducted by the University of Minnesota Extension. Cost is \$25 per person or \$50 with 2 to 4 people from one organization. Lunch will be provided.

Sukalski suggested the need to find out if there are workshops/trainings available to educate the Commission on all its responsibilities. Higgins will follow up.

The next meeting was set for Monday, September 10, 2007, at 5:15 pm in the County Board room.

With no further business, motion by Kotewa, seconded by Clark to adjourn. Carried unanimously. The meeting adjourned at 6:46pm.

Respectfully Submitted,

Scott Higgins  
Martin County Coordinator