

MartinCounty Economic Development Authority (MCEDA)
January 7, 2013
Board Meeting Room

The meeting was called to order by Pierce at 5:17 p.m. Board members present were: Baarts, Clark, Grupe, and Schumann. Others present: Bryan Stading, Business Facilitator for Martin County EDA, Scott Higgins, County Coordinator, Bob Wallace, Director Fairmont Chamber of Commerce, Jennifer Brookens, Sentinel Reporter, and Truman Tribune Reporter.

Higgins stated that per the EDA By-Laws, election of Officers is done during the annual organizational meeting in January.

Clark moved to nominate Chris Pierce as Board President, seconded by Schumann. Carried unanimously.

Pierce asked for nominations for board vice president.

Clark moved to nominate Randy Grupe as Board Vice- President, seconded by Baarts. Carried unanimously.

Pierce asked for nominations for board secretary/treasurer.

Motion by Baarts to nominate Jerry Clark as Board Secretary/Treasurer, seconded by Schumann. Carried unanimously.

Schmidtke and Belgard arrived at the meeting at 5:20pm.

Motion by Belgard to approve the agenda with one addition- ACE Presentation by Bob Wallace, seconded Grupe. Carried unanimously.

Motion by Grupe, seconded by Clark to approve the minutes of the December 3, 2012 Carried unanimously.

Wallace gave a brief update on the upcoming Area Career Exploration (ACE) event, scheduled for April 10, 2013, to be held at the Fairmont High School, stating that the event reaches out to schools within 35 mile radius; ACE provides sophomore opportunities to talk with businesses for potential career choices. Wallace noted that ACE is looking at the possibility of expanding the event to younger students starting with the 6th grade. Grupe stated that it may be better for student in high school. Additionally, Wallace requested the EDA's annual sponsorship for the event of \$1,000 for this year's event.

Motion by Grupe to approve the expenditure of \$1,000 for the Fairmont Area Career Exploration (ACE) program for 2013, seconded by Belgard. Carried unanimously.

Stading reviewed the monthly client report for the month of December 2012 with total client sessions of 21 for a total of 29 hours.

Stading gave brief update on the EDA's radio program encouraging the board to be a part of the upcoming recording session and invited names of individuals that would provide pertinent interviews. Pierce suggested contacting some of the new businesses that have started in the county. We continue to host the Entrepreneur Essentials seminar at the Workforce Center here in Fairmont.

Higgins reviewed the Board per diems and reimbursement rate for mileage, stating that per diems are at \$30 for each meeting, not to exceed one per diem per day, and the mileage reimbursement rate is typically follow the IRS rate, which is 56.5 cents per mile. Higgins further stated that meal reimbursements are not to exceed \$30 per day. meeting county based rate (IRS)

Motion by Belgard, Be It Resolved that the Martin County EDA hereby affirms the per the per diem rate of \$30 for meetings (not to exceed one per diem per day) and mileage reimbursement rate of 56.5 cents per mile (IRS established rate as set by the County Board) for CY2012; and meal reimbursements not to exceed \$30 per day (as established by the County Board) and allowance of tips up to 15% of the meal cost, rounded up to the nearest dollar; and no alcohol reimbursements allowed; and receipts are required for reimbursement, seconded by Schumann. Carried unanimously.

Higgins presented listing of the dates, times, and locations of the regular monthly meetings of the EDA. Higgins stated that typically the board meets the first Monday of each month, unless otherwise set by the EDA Board.

Motion by Schumann, to approve the regular EDA monthly meetings on the first Monday of each month, starting at 5:15am in the County Board room, at the Martin County Courthouse, 201 Lake Avenue, Fairmont, MN 56031, seconded by Grupe. Carried unanimously.

Higgins noted that the 2013 legal newspaper for the County is the Truman Tribune.

Motion by Belgard, seconded by Baarts, to approve payment of bills as presented for December 4, 2012-January 7, 2013 in the amount of \$875.75. Carried unanimously.

The year to date financial reports were also presented and reviewed by the Board, including the approved CY2013 EDA budget.

The Board reviewed the letter from MCIT relating to 2013 coverage documents.

Belgard inquired as to the status of the mobile app project. Stading stated that the EDA website is mobile device friendly. Pierce stated that at the last board meeting it was determined to review the mobile apps closer before spending too much money.

With no further business to wit, Motion by Belgard, seconded by Baarts to adjourn the meeting. Carried unanimously. The meeting adjourned at 5:54pm.

The next board meeting is scheduled for Monday, February 4, 2013 at 5:15pm in the Board room (Martin County Courthouse).

Chris Pierce, President, MCEDA

Jerry Clark, Secretary/Treasurer