

**Martin County Economic Development Authority (MCEDA)**  
**February 3, 2014**  
**Board Room-Martin County Courthouse**

The meeting was called to order by Pierce at 5:17 p.m. Board members present were: Clark, Belgard, Baarts, Grupe, Schmidtke, and Pierce. Absent: (one vacant position). Others present: Bryan Stading, Business Facilitator for Martin County EDA, and Scott Higgins, County Coordinator, Bob Wallace, Fairmont Chamber of Commerce, and Lowell Spee, FEDA Volunteer.

Motion by Grupe, seconded Clark to approve the agenda as presented. Carried unanimously.

Motion by Grupe, seconded by Belgard to approve the minutes of the December 2, 2013 Board meeting. Carried unanimously.

Wallace handed out copies of this year's Area Career Exploration (ACE) resource guide. The event is scheduled for April 9, 2014 at the Fairmont High School. Wallace stated his appreciation for the continued support and sponsorship from the EDA. Wallace presented the ACE budget for this year and requested \$1,000 contribution from the EDA for this year's event. Wallace stated that the event will host 500 sophomores from area schools and 100 businesses will be part of this year's event. After discussion,

Motion by Grupe, seconded by Baarts, Be It Resolved that the Martin County EDA approve and authorize an allocation of \$1,500 for the 2014 Area Career Exploration (ACE) event scheduled for April 9, 2014. Carried unanimously.

Clark suggested that the booklets be put in electronic form. Wallace stated that would something that could be looked at for future programs.

Wallace informed the board of the upcoming recruitment for the 2014-2015 Martin County Leadership Class. Wallace stated his appreciation for the EDA's support and sponsorship of the Leadership program stating that in the past the EDA has contributed \$1,000 for the Program and requested the same contribution for the upcoming class. However, Wallace stated that he would be back to the Board to make an official request. No action taken.

Spee introduced himself as volunteer of the Fairmont Economic Development Authority (FEDA) and stated his purpose is to help Fairmont grow. Spee proposed that data base be created that list the available commercial building and lots for sale or lease in the county so that a listing is readily available for potential business prospects. Spee stated that he has discussed this proposal with FEDA and wanted to get input and the support of the County EDA as well for this project. Spee presented a draft form that could be filled out by owners who may have such property available for sale or lease. Spee stated that this data could be place on the various websites such as the County EDA, FEDA, and DEED. It could be also be used by realtors. Spee continued that the data base could be used to promote the hunting, fishing, camping, and other recreational opportunities in the county.

Stading stated that the EDA started a community asset inventory listing. But there was difficulty in getting the forms filled out. There was a need for a lot of follow up.

C. Pierce stated that this would seem to be a worthwhile project and that he would be willing to meet, along with Stading and Higgins to move the proposed data base project forward and report back at a future board meeting. By consensus concurred with the action.

Motion by Belgard, seconded by Clark to nominate Chris Pierce as President of the Martin County EDA for 2014. There were no other nominations. Carried unanimously.

Motion by Belgard, seconded by Clark to nominate Randy Grupe as Vice President for the Martin County EDA for the year 2014. There were no other nominations. Carried unanimously.

Motion by Belgard, seconded by Baarts to nominate Jerry Clark as Secretary/Treasurer for the Martin County EDA for the year 2014. There were no other nominations. Carried unanimously.

Stading reviewed the monthly client report for the months of December 2013 with total client sessions of 11 for 25 hours and the January 2014 monthly client report with total client session of 12 sessions for 17 hours.

Motion by Belgard, seconded by Baarts Be It Resolved that the Martín County Economic Development Authority hereby affirms the per diem rate of \$30 for meetings (not to exceed one per diem per day) and mileage reimbursement rate of .56 cents per mile (IRS established rate) for CY2014, meal reimbursements not to exceed \$30/day (alcohol not allowed) receipts are required for reimbursement. Carried unanimously.

Motion by Clark, seconded by Belgard Be It Resolved that the Martin County Economic Development Authority approves the regular meetings of the Authority to be held the first Monday of each month for the year 2014. Carried unanimously.

The board reviewed the EDA By-laws.

Motion by Grupe, seconded by Belgard Be It Resolved that the Martin County EDA after having reviewed the Bylaws of the Martin County Economic Development Authority hereby approved and reaffirm the By-Laws with no changes. Carried unanimously

Motion by Belgard, seconded by Grupe, to approve payment of bills as presented for November 4, 2013-December 2, 2013 in the amount of \$127.06. Carried unanimously.

The Board reviewed the monthly CY2014 YTD Financial Statements.

The next board meeting is scheduled for Monday, March 3, 2014 at 5:15pm in the Board room (Martin County Courthouse). The Board reviewed the information and reports included in the board packets. With no further business to wit,

Motion by Baarts, seconded by Clark to adjourn the meeting. Carried unanimously. The meeting adjourned at 6:17pm.

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Chris Pierce, President, MCEDA

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Jerry Clark, Secretary/Treasurer