

Martin County Economic Development Authority (MCEDA)
March 3, 2014
Board Room-Martin County Courthouse

The meeting was called to order by Vice- President Grupe at 5:20 p.m. Board members present were: Belgard, Pierce and Clark Absent: C. Pierce, Baarts, and one vacant position. Others present: Bryan Stading, Business Facilitator for Martin County EDA, and Scott Higgins, County Coordinator, Bob Wallace, Fairmont Chamber of Commerce.

Wallace provided a training folder to the Board members, which included a handout explaining the procedures and expectations of the interview teams, as well as the interview team member listing, and interview questions for the business visits to be conducted under the Minnesota Grow-Business to Business project. Wallace stated that the forms will be sent out electronically to be completed by the interview teams. Wallace stated that a list of 550 businesses were generated located throughout the county. Wallace stated that twenty (20) business visit will need to be completed by the end of the year.

Steve Pierce asked if the questions could be revised, stating the possibility of including a question concerning the local government building code enforcement requirements in the City of Fairmont.

Wallace responded that the forms have been complete for this year. However, we could look at revising for next round.

Wallace gave an update on the upcoming Area Career Exploration (ACE) Event schedule for April 9, 2014 at the Fairmont High School. Wallace further stated that we have received our sponsorship funding and that the EDA would not need to contribute to this year's event. There will be 100 businesses and a projection of 550 high school sophomores will be in attendance, adding that Butterfield, MN students were added to this year's event.

Wallace also updated the Board that the Martin County Leadership continues to be successful and the next class will be held at the Kosbob Farm near Northrup. Wallace stated that the Leadership Program is recruiting for next year's class and nominations are to be submitted in June 2014.

Motion by Belgard, seconded Pierce to approve the agenda as presented. Carried unanimously.

Motion by Clark, seconded by Belgard to approve the minutes of the February 3, 2014 Board meeting. Carried unanimously.

Stading reviewed the monthly client report for the months of February 2014 with total client sessions of 12 for 26.5 hours.

Stading gave an update of the upcoming Southern Minnesota Economic Summit to be held in Mankato, MN. It is an event for entrepreneurs and businesses, as well as open to the public. Stading invited board members to be a part of the event by participating on a panel to provide feedback to potential business proposals. This would help entrepreneurs better their business plans. The event is scheduled for April 29-30 2014.

Stading stated that the data base and form has been created for listing of the available commercial building and lots for sale or lease. It is up and running on the county EDA website.

Belgard inquired how what is the plan to get this information out to the public so that it can be utilized. It was suggested that newspaper advertising and contacting local realtors would be a way to let people know.

Stading stated that this was the topic of discussion on the EDA's radio program today. Another possibility is to get it out to the communities throughout the county. It was determined that the next step would be to get the information out to the municipalities and the public.

Motion by Pierce, seconded by Grupe, to approve payment of bills as presented for February 3, 2-14-March 3, 2014 in the amount of \$756.74. Carried unanimously.

The Board reviewed the monthly CY2014 YTD Financial Statements.

The next board meeting is scheduled for Monday, April 7, 2014 at 5:15pm in the Board room (Martin County Courthouse). The Board reviewed the information and reports included in the board packets. With no further business to wit,

Motion by Belgard, seconded by Clark to adjourn the meeting. Carried unanimously. The meeting adjourned at 6:19pm.

Randy Grupe, Vice-President, MCEDA

Jerry Clark, Secretary/Treasurer