

Martin County Economic Development Authority (MCEDA)
August 6, 2012
Board Meeting Room

The meeting was called to order by Pierce at 5:17 p.m. Board members present were: Baarts, Clark, Schmidtke, and Grupe. Absent: Schumann and Belgard. Others present were: Bryan Stading Business Facilitators for Martin County and Scott Higgins, Coordinator, Blake Pothoff, Summer Intern, and Rod Halverson, KFMC Radio.

Motion by Grupe, seconded by Baarts, to approve the agenda with the deletion of the Presentation by Bill Meyer (Fairmont WorkForce Center). Carried unanimously.

Motion by Schmidtke, seconded by Baarts to approve the minutes of the June 4, 2012 regular meeting of the EDA as presented. Carried unanimously.

Stading reviewed the monthly client report for the month of July 2012 with a total of three (3) client sessions for a total of 6.25 hours.

Belgard arrived at the meeting 5:22pm

Stading gave an update on the SBDC reimbursement contract for client services. Stading reminded the board the recording of this month's radio program and if the board has some ideas for the program to let us know, and that staff continues to talk with individuals who have business expertise to become independent contractors to work with businesses and entrepreneurs.

Higgins presented the agreement between the Martin County EDA and Minnesota State University (Mankato) for FY13 in the amount of \$41,625, stating that this is a reduction of from \$58,000 in FY12. The effective term of the agreement is July 1, 2012-July 31, 2013.

Motion by Grupe, seconded by Schumann, Be It Resolved that the Martin County EDA approves and authorize the Board President to sign the agreement for FY13 between Minnesota State University/SBDC and the Martin County EDA, in the amount of \$41,625 for reimbursement of delivery of direct services to clients, and other eligible expenses, at the rate of \$45/hour, effective July 1, 2012-July 31, 2013. Carried unanimously.

Higgins presented the EDA preliminary budget request for CY2013. The board reviewed the preliminary budget and determined to reduce the budget to reflect the change in expenses to for the IGNITE portion of the budget due to the reduction in revenues from the SBDC (grant). After further discussion,

Motion by Grupe, seconded by Belgard to approve the CY2013 EDA preliminary budget for CY201, and to recommend the changes to the County Board of Commissioners, to reflect the reductions of the grant received through the SBDC from \$51,800 to \$41,125, along with the expenses. Carried unanimously.

Higgins presented the June 5, 2012-August 6, 2012 bills for payment. After review and discussion,

Motion by Baarts, seconded by Schmidtke to ratify and approve payment of bills as presented for June 5, 2012-August 6, 2012 in the amount of \$503.00. Carried unanimously.

The year to date financial reports were also presented and reviewed by the Board.

Higgins reviewed reports/information included in the board packets with the board, which included the MAPCED Membership for 2012, MCIT 2012 Coverage documents changes; and MCIT 2012 Dividend Notice, County Fair Booth schedule, and that the Martin County Leadership Program 2012-2013 is canceled.

By consensus the next meeting date will be held on Monday, September 10, 2012, starting at 5:15 p.m. at the Courthouse (Fairmont).

With no further business to wit, Motion by Grupe, seconded by Baarts to adjourn the meeting. Carried unanimously. The meeting adjourned at 5:50 pm.

Chris Pierce, President, MCEDA

Attest: Jerry Clark, Secretary/Treasurer