

**Board Minutes of the
Martin County EDA
November 6, 2017**

The regular meeting of the Martin County Economic Development Authority was called to order by Randy Grupe at 5:16 am. Those present were Elliot Belgard, Steve Fosness, Larry Baarts, and Brent Schultze. Absent: Chris Pierce and Dan Schmidtke. Also present were Scott Higgins, County Coordinator and Bryan Stading, Director for RCEF (consultant).

Motion by Fosness, seconded by Schultze to approve the agenda as presented. Carried unanimously.

No Old Business.

Stading reviewed the October 2017 business consultation report with the Board. There were a total of 13 business facilitation sessions for a total of 24.5 hours.

The Board reviewed terms of Board members. Terms expiring are Pierce and Grupe.

Higgins informed the board that the county requires mandatory direct deposit all per diems and expense checks effective January 1, 2018. Forms for direct deposit were reviewed and provided to all board members to complete.

Higgins presented and reviewed the bills for approval and to ratify the bills for October 3, 2017 – November 7, 2017 in the amount of \$4,082.34.

Motion by Belgard, seconded by Schultze to ratify the bills for October 3, 2017 –November 7, 2017 in the amount of \$4,082.34.

The Board reviewed the October 2017 Year to date financial reports, with a cash balance of \$245,400.84.

Higgins reviewed the Trimont Area Chamber of Commerce dues letter; and the request letter for contribution from the Interlaken Heritage Days Committee; and the Minnesota Counties Intergovernmental Trust (MCIT)

With no further business to wit,

Motion by Belgard, seconded by Fosness to adjourn the meeting. Carried unanimously.

Meeting adjourned at 5:47 pm

Randy Grupe, Board President

Brent Schultze, Board Secretary/Treasurer