

**Board Minutes of the  
Martin County EDA  
December 11, 2017**

The regular meeting of the Martin County Economic Development Authority was called to order by Randy Grupe at 5:15 am. Those present were Elliot Belgard, Steve Fosness, and Larry Baarts. Absent: Chris Pierce and Brent Schultze. Also present were Scott Higgins, County Coordinator and Bryan Stading, Director for RCEF (consultant) and Jason Sorenson, Sentinel Reporter

Motion by Schmidtke, seconded by Fosness to approve the agenda as presented. Carried unanimously.

No Old Business.

Motion by Belgard, seconded by Baarts to approve the minutes of the October 2, 2017 and November 6, 2017 Board minutes. Carried unanimously.

Schmidtke on behalf of the EDA Board presented Randy Grupe with a recognition plaque for his service as an inaugural member of the Martin County Economic Development Authority and stated appreciation for their service to the Board and dedication to economic development in Martin County. Schmidtke also presented a plaque for Chris Pierce, who was not present.

Grupe stated that he enjoyed serving on the board and thanked the board for the recognition.

Stading reviewed the November 2017 business consultation report with the Board. There were a total of 11 business facilitation sessions for a total of 22.75 hours.

Higgins presented and reviewed the bills for approval and to ratify the bills for November 6, 2017 –December 11, 2017 in the amount of \$1,883.73, and to add mileage reimbursement in the amount of \$826.04 to Bryan Stading, RCEF Consultant for a total of \$2,709.77 to be paid.

Motion by Belgard, seconded by Schultze to ratify the bills for November 6, 2017 –December 11, 2017 in the amount of \$2,709.77. Carried unanimously.

The Board reviewed the November 2017 Year to date financial reports, with a cash balance of \$244,119.98.

Higgins reviewed the MCIT property casualty dividend payment in the amount of \$510; and informed the board that the county requires mandatory direct deposit all per diems and expense checks effective January 1, 2018. Forms for direct deposit were reviewed and provided to all board members to complete.

With no further business to wit,

Motion by Fosness, seconded by Belgard to adjourn the meeting. Carried unanimously.

Meeting adjourned at 5:43 pm

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Randy Grupe, Board Vice-President

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Brent Schultze, Board Secretary/Treasurer