

**Board Minutes of the
Martin County EDA
August 6, 2018**

The regular meeting of the Martin County Economic Development Authority was called to order by Brent Schultze at 5:17pm. Those present were: Steve Fosness, Elliot Belgard, Larry Baarts, Wes Anderson and Dan Schmidtke. Absent: Tim Terfehr and Elliot Belgard. Also present: Scott Higgins, County Coordinator, Bryan Stading, RCEF (consultant).

Motion by Fosness, seconded by Baarts to approve the agenda as presented. Carried unanimously.

Motion by Schmidtke, seconded by Fosness to approve the minutes of the June 4, 2018 regular Board minutes and the July 9, 2018 special Board meeting as presented. Carried unanimously.

Scott Bohler, Frontier Communications, Inc. Government Affairs Director gave an update of the countywide broadband project in Martin County. Bohler informed the board that the project is 60% complete. The goal is to provide passing to 1,844 in the project areas per the grant agreement. We are looking to complete the project end of this year. After further discussion, the Schultze thanked Bohler for his report.

Steve Hawkins, 1590 Committee was present to give an update on the Martin County Bacon Capital promotional campaign. Hawkins provided information on upcoming sponsorships for the Fair, to include activity prize sponsor, "Where is the pig" sponsor, "I just love Bacon" sponsor, Marty the Mascot or place on EDA logo on travel trailer, which will be used to promote Martin County wherever it goes throughout the state.

After discussion,

Motion by Fosness, seconded by Anderson, Be It Resolved that the Martin County Economic Development Authority hereby approve the \$2,500 toward the sponsorships of the Martin County Bacon Capital USA travel trailer; and to request that it be on the two sides of the trailer. Carried unanimously.

Stading reviewed the June 2018 business consultation report with the Board. There were a total of 8 facilitation sessions for a total of 14 facilitation hours.

Stading reviewed proposals for renewal of service fees for consulting services to the EDA, including per capita cost shared between Blue Earth County (77%) , and Martin County (23%), or RCEF expenses be split based on percentage of time that has been historically spent on each county (going back 5 years), which equates to Martin County received 55% of RCEF's time (include client and non-client hours), and Blue Earth County received 20% of RCEFs' time, the remaining split between other counties, or Martin County pays 66% of Assistant's salary.

After discussion, no action taken. The board will continue to review the proposals.

Higgins presented and reviewed the CY2019 EDA Preliminary Budget request, stating that the Executive Committee is recommending expenditures at \$74,665, which is an increase over 2018 budget in the amount of \$68,596. Higgins further stated that the biggest increase in the proposed budget was in Professional and Technical Services line item of \$6,000, anticipating increased consultant fees to RCEF.

The board discussed the EDA's current reserves.

Motion by Fosness, seconded by Baarts, Be It Resolved that the Martin County EDA, hereby approves and recommends to the Martin County Board of Commissioners, that the CY2019 EDA Preliminary budget be set at the 2018 budget level in the amount of \$68,596, which equates to no increase in the budget. Carried unanimously.

Higgins presented the bills for July 10, 2018-August 6, 2018 for payment.

Motion by Schmidtke, seconded by Baarts to approve and ratify the payment of bills as presented for July 10, 201- August 6, 2018 in the amount of \$2,101.01. Carried unanimously.

The Board reviewed the monthly financials report for June and July of 2018.

Motion by Schmidtke, seconded by Anderson, to received and file the June 2018 and July 2018 monthly financial statements. Carried unanimously

The Board reviewed the information included with the agenda packets: MAPCED qtrly minutes and Trimont Chamber monthly meeting notice for June 2018.

The next board meeting is scheduled for September 4, 2018 at 6:00pm at Welcome City Hall.

Higgins informed the board members that the EDA will have information and balloons at the County Fair, August 13-19, 2018, and encouraged board members to sign up to work the county fair booth.

With no further business to wit,

Motion by Baarts, seconded by Anderson to adjourn the meeting. Carried unanimously.

Meeting adjourned at 6:17 pm.

Brent Schultze, Board President

Larry Baarts, Board Secretary/Treasurer