

**Board Minutes of the
Martin County EDA
January 6, 2020**

The regular meeting of the Martin County Economic Development Authority was called to order by Baarts at 5:15pm. Those present were: Tim Terfehr, Elliot Belgard, Wes Anderson, and Richard Koons. Absent: Steve Fosness and Brent Schultze. Also present were Bryan Stading, RCEF.

Baarts called for nominations for election of Board President,

Belgard moved the nomination of Brent Schultze as Board President for the year 2020, seconded by Koons, and to cast unanimous ballot Brent Schultze as Board President. Carried unanimously.

Terfehr moved the nomination of Steve Fosness as Board Vice-President, seconded by Koons, with no further nominations, to cast unanimous ballot for Steve Fosness as Board Vice President for the year 2020. Carried unanimously.

Belgard moved the nomination of Tim Terfehr as Board Secretary/Treasurer, seconded by Anderson, with no further nominations, cast unanimous ballot for Tim Terfehr as Board Secretary/Treasurer for the year 2020. Carried unanimously.

Motion by Anderson, seconded by Baarts to approve the agenda as presented. Carried unanimously.

Motion by Baarts, seconded by Belgard to approve the minutes of December 6, 2019 regular EDA Board meetings. Carried unanimously.

Stading presented and reviewed the December 2019 business consultation report with the Board. There were a total of five (5) facilitation sessions for a total of 14.5 hours.

There was presented and board discussion a draft of the proposed Single and multi-family housing tax abatement program and the need to develop further and send to draft to County Attorney for review and comment.

Stading gave an update on the status of the DEED grant to Martin County on behalf of RCEF.

Motion by Belgard, seconded by Baarts Be It Resolved that the Martin County Economic Development Authority hereby approves the following board per diem and reimbursable expenses for CY2020 as follows.

- Per Diems - \$30 per meeting (not to exceed one per diem per day)
- Mileage- IRS rate- .575 cents per mile
- Meal Expenses- Not to exceed \$30/day (15% tip allowance, rounded to the nearest dollar)

Motion by Baarts, seconded by Belgard Be It Resolved that the Martin County EDA, hereby sets the regular EDA board meeting dates the first Monday of each of month, except there will be no July regular board meeting. Carried unanimously.

The bills for December 2, 2019-January 6, 2020 were presented and reviewed by the Board.

Motion by Belgard, seconded by Baarts to ratify the bills for December 2, 2019-January 6, 2020 in the amount of \$1,295.91. Carried unanimously.

The Board reviewed the December 2019 Year to Date financial reports, with a listed fund balance of \$303,760.73.

The Board reviewed the information/reports in the agenda packets, which included the MCIT Renewal Letter, MCIT Coverage Review Webinar, MCIT Outstanding Loss Ratio Certificate of Excellence, EDA approved CY2020 Budget, Border to Border Grant Close out Report and the Fairmont Opera House Donation Request letter.

With no further business to wit, meeting adjourned.

Brent Schultze, Board President

Tim Terfehr, Board Secretary/Treasurer